



## Attachment B

### **Archdiocese of Canberra and Goulburn Catholic Education Office Example of Personal Electronic Device Acceptable Use Agreement**

To have access to the computer network at \_\_\_\_\_ (school name) with a personal electronic device of your own, such as a laptop, tablet, smart phone or wifi-enabled storage device, you need to follow these agreed practices, in addition to having agreed to the conditions in the Acceptable Use Agreement for use of your school's computer facilities and external networks. You should not bring any of these devices to school without the Principal's approval.

#### **Student Agreement**

I will:

- Only use personal electronic devices that have been approved by my school for use on the school's network.
- Follow all the conditions I have agreed to in the Acceptable Use Agreement for use of my school's computer facilities and external networks when using an approved personal electronic device.
- Only access the Internet at school through the school's wireless network.
- Follow all instructions given by a teacher about my personal electronic device, including turning off the device or handing over the device to the teacher on request, and only using approved applications on the device.
- Be responsible for maintaining my personal electronic device, including keeping the battery charged, and purchasing and upgrading software

I will not

- Whilst at school lend my device to others and I will ensure that it is stored securely when not in use.
- Whilst at school use my device to take photographs or record video or sound without the permission of a teacher and all the people being photographed or recorded.

Student's signature \_\_\_\_\_

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

#### **Breaking the Personal Device Acceptable Use Agreement**

In addition to the consequences described in the Acceptable Use Agreement for use of school computer facilities and external networks, students may be banned from taking their personal electronic device to school and/or using it on the school computer network.



## Computer Facilities and External Networks – Acceptable Use by Students

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### Parent Acknowledgement

I give permission for my son/daughter \_\_\_\_\_(name) in \_\_\_\_\_(class) to use a personal \_\_\_\_\_ (device type) at school and on the school's computer network and I:

- have signed the accompanying Acceptable Use Agreement for use of the school's computing facilities and external networks.
- agree that, whilst all normal care will be taken, the school is in no way responsible for replacement of the device due to theft, repairs due to breakage or any other sort of maintenance of the device.
- recognise that, whilst every reasonable attempt will be made to enable the device to access the school's computer network, there is no guarantee that this will be possible. The school is limited to devices that are supported by the CEO on its networks.
- acknowledge that my child's use of the device at school will at all times be subject to the directions of teachers and that failure to follow those directions may lead to the consequences described above.

Parent/Guardian's signature: \_\_\_\_\_

Name (print ) : \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to school as soon as possible.**

**Your child will be unable to use the personal device at school until this form is returned.**

**Thank you**

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